



Imperial Court of All Oklahoma

impcourtok@gmail.com

Vendor Agreement – Coronation XI

March 29 – April 1, 2018

Renaissance Hotel - Convention Center, Tulsa, OK

Company Name: _____

Contact Name: _____

Street Address: _____

City: _____ State: _____ Zip: _____

Day Phone: _____ Evening Phone: _____

Email: _____

Types of Items Sold: _____

Booth Information:

Booth space is available in the hotel hallway on a first come, first serve basis. The first completed and received contracts will be given priority space, as decided by the Vendor Chair. We do not provide security and assume no responsibility for items during Coronation weekend or items left at the booth space overnight. Electrical outlets are available on a limited basis. We request that you provide an In-kind donation of an item to be raffled during the weekend. Coronation ad program is greatly suggested. For ad information for our coronation program, please refer to our website Coronation page at <http://www.impcourtok.org>. With any question you can contact our Coronation Committee at impcourtok@gmail.com. Vendor Agreement can be returned, in person, via email to impcourtok@gmail.com or by postal mail to ICAO c/o Coronation Committee at PO Box 14533 Tulsa, OK, 74159.

You may set up your booth at 2:00 pm on Friday, March 30th. Please check with the Vendor Chair or Ball Coordinator for your booth placement and to pick up your Vendor passes. The Vendor hours are as follows: Friday, March 30th – 4:00 pm to 9:00 pm and Saturday, March 31st – 9:00 am to 9:00 pm, or as late as you desire.

Booth space includes up to two standard 6 foot tables and 2 chairs, with standard hotel table cloths. If you need additional space for set up, please describe below:

Signature: _____